

REGIONAL COUNCIL REPRESENTATIVE
JOB DESCRIPTION
Member of the Board

As a member of the Board, the Regional Council Representative (RCR) is expected to attend regular and special Board meetings. As such representative, the appointed individual is expected to perform the following duties:

The RCR shall keep informed about chapter activities and issues affecting chapter members and be prepared to make a report at the Regional Council meetings.

The RCR shall attend Regional Council meetings held during the annual ALA Conference and the annual ALA Regional Conference. Unless otherwise stated, the chapter will pay for the expenses associated with the Regional Conference, but the representative or the representative's employer will be expected to cover the costs to attend the ALA Annual Conference. The RCR is expected to report back to the chapter's Board and members regarding information exchanged at the Council meetings. If the Regional Council Representative is unable to attend the ALA Annual Conference, then the Chapter President will take the RCR's place at the Regional Council meeting.

The RCR shall serve on the Regional Nominating Committee, when appropriate.

The RCR shall assist ALA's professional development staff to identify education needs of members, and to evaluate products, programs and services established to address these needs.

The RCR shall assist ALA staff and the Board of Directors to identify issues or needs of members in the areas of member services (including assistance to chapters and regions), member benefits, communications, finance, marketing and leadership.

The RCR shall encourage chapter members to abide by the ALA Code of Ethics, the ALA and chapter bylaws and the ALA antitrust guidelines.

The RCR shall inform the Regional Communications Officer of chapter officer changes and activities.

In conjunction with the other members of the Regional Council, the RCR will select a regional representative each year to serve on the Association Nominating Committee (ANC). In conjunction with the Regional Director and Officers, ensure that a Regional Nominating Committee (RNC) is constituted each year and serves within the guidelines provided them by the Association.

The RCR votes on behalf of the chapter on regional matters for which a vote is called. No more than one Regional Council Representative per chapter shall have voting privileges.

The RCR shall assist with the "call for volunteers" process as it relates to regional activities

The RCR shall coordinate the Chapter's application for awards, such as the Presidents' Awards of Excellence..