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**ASSOCIATION
OF LEGAL
ADMINISTRATORS

INDIANA CHAPTER**

Visit Us At

www.alaindiana.org

Visit ALA National at

www.alanet.org

ABOUT THE INDIANA CHAPTER

Chartered March 13, 1974, the Indiana Chapter of the Association of Legal Administrators (ALA) celebrated its 35th Anniversary in 2009. The chapter has grown over the years to approximately 80 members from private law firms, government agencies and corporate legal departments throughout Indiana. You must belong to the national ALA organization to be eligible for membership in the Indiana Chapter.

The Indiana Chapter was formed to provide a forum for local professionals in legal management to come together and work with other members of the same profession. A local affiliation provides members with a source for networking, interchange, education, training, fellowship and support in handling the day-to-day business of legal management. The members actively work to follow and enhance the professional ethics established at the national level.

BENEFITS OF MEMBERSHIP

Each year, the Chapter publishes a Legal Support Compensation & Benefit Survey of non-lawyer positions in Indiana law firms. This survey, compiled by an independent accounting firm, is distributed to almost 300 practitioners

throughout Indiana's 92 counties. It contains information about salaries, benefits, paid holidays, work hours, as well as other data of interest to law firm managers. Responses are based on the 12-month period ending each June 30 and are reported by population size of the cities in which responding firms are located. Members may purchase this survey at a deeply discounted price.

The Chapter holds monthly meetings in Indianapolis that are educational in focus. Expert speakers address topics or cover current trends in every realm of legal management that is important to leaders in the legal profession. Several times a year, focused round-table discussions are held as a forum to share ideas with other law firm managers. The meetings also provide a great opportunity to take a moment away from the frantic pace of our offices and enjoy networking with friends and peers.

Periodically throughout the year, we offer additional educational seminars and Chapter-sponsored tele-seminars and webinars conducted by ALA National.

Annually, we hold a Business Partner Showcases which includes business partners who offer products and

services related to the legal field. The event is open to all members as well as any other employee of a member's firm. In one location, members can talk with and obtain information from participating business partners.

In recent years, the Chapter has participated in community activities as part of ALA's Community Challenge Weekend as a way of giving back to our community. We look forward to continued and expanded involvement where we can make a difference in our community.

Please take a minute to check our calendar of events at our website, www.alaindiana.org.

MEMBERSHIP INFORMATION

The dues are reasonable and the benefits are tremendous. Once a member of ALA National, you are eligible to become a member of the Indiana Chapter for only \$75.00 per year.

We look forward to seeing you at our meetings and receiving ideas or suggestions for Chapter events. Contact the Membership Chair listed in this brochure for membership and additional guidelines.